

REQUISITION & PROPOSAL

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL DEPARTMENT

DATE: 4/29/2022
 ORIGINATING DEPT NO. UPON REQUEST

TO: Prospective Vendors
 Please **procure** the following and **DELIVER TO**:

ALABAMA STATE PORT AUTHORITY
 MCDUFFIE COAL TERMINAL OFFICE
 1901 EZRA TRICE BLVD
 MOBILE, AL 36603

NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE

The Alabama State Port Authority McDuffie Terminal will be accepting proposals on the following or approved equal. Direct all technical questions to **Scott McAfee @ 251-441-7510 or 251-422-1801.**

ASPA reserves the right if needed to increase or decrease this order for the following 24 months from when this bid is awarded without going out for bid if the vendor agrees to the same price and conditions set forth in this bid.

Must have minimum 2 year warranty.

Must have a certified service dealer within 25 miles of ASPA.

Name & location of certified service dealer: _____

NEW CAT 279D3 COMPACT TRACK LOADER OR EQUIVALENT

Must meet specifications on Pages 2 - 8.

QTY	MAKE	MODEL	YEAR	UNIT PRICE	EXT. PRICE
2				\$	\$
TIMBER PACKAGE				\$	\$
TOTAL PRICE				\$	\$
DELIVERY TIME ARO _____ WEEKS					
Does the machine have a one-piece sealed & pressurized cab?				YES	NO
Does price include an 80" bucket and a single point lifting hook on cab?				YES	NO
Do your service technicians already have ASPA credentials?				YES	NO
How long is the warranty?				_____ MONTHS	

All shipping and handlings charges must be included in your unit price.

Company Name: _____

Authorized Signature: _____ Print Name: _____

The Alabama State Port Authority reserves the right to reject any and all bids.

Leadtime will be a factor in awarding of bids.

Pricing must remain valid for a minimum of 45 days.

Bid Opening is 4/29/2022 at 10am. in the McDuffie Conference Room

Bids must be labeled: New Compact Track Loader - 4/29/2022

New Compact Track Loader

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NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE	
BASIC SPECIFICATIONS	
Y ___ N ___	Net power using SAE 1349 shall be at least 72.9 hp (54.4kW).
Y ___ N ___	Gross power using SAE J1995 shall be at least 74.3 hp (55.4 kW).
Y ___ N ___	Operating weight shall be 10,095 lb. (4579 kg) when equipped with 17.7 in (450 mm) wide tracks.
Y ___ N ___	Machine shall have a maximum length of 146.2 in (3714 mm) with bucket on ground and 117.9 in (2995 mm) without bucket on ground.
Y ___ N ___	Machine width shall be 78.0 in (1981 mm) when equipped with 17.7 in (450mm) wide tracks.
Y ___ N ___	Machine shall have a maximum overall height of 159.5 in (4051 mm).
Y ___ N ___	The height to the top of the cab shall be 83.2 in (2113 mm).
Y ___ N ___	Machine shall have a minimum ground clearance of no less than 8.9 in (226 mm).
ENGINE	
Y ___ N ___	Engine shall be a 3.3 L, Turbo Diesel Engine, meeting Tier 4 Final and EU Stage V emissions standards.
Y ___ N ___	The engine emissions solution shall incorporate the latest Tier 4 Final emissions technology which captures particulate matter by utilizing a wall flow filter design.
Y ___ N ___	Engine shall be direct fuel injected, turbocharged, liquid cooled and shall have four cylinders.
Y ___ N ___	Engine shall have a total displacement of not less than 203 in3 (3.3 L).
Y ___ N ___	The engine shall be equipped with an alternator that has a charging capacity of at least 80 amperes.
Y ___ N ___	Glow plugs shall be provided for improved starting in cold weather (not ether starting aid).
Y ___ N ___	Air filtration shall be accomplished via a radial seal air cleaner with a secondary backup, as well as a convenient in-cab air flow restriction indicator. The air intake system shall be designed to accept an external pre-cleaner.
Y ___ N ___	The machine shall not have any cooling cores or condenser mounted or stacked on top or below the radiator, restricting cooling capability.
Y ___ N ___	The engine and hydraulic oil coolers shall have an ambient temperature cooling capacity of 109 degrees F (43 degrees C).
Y ___ N ___	The cooling system shall pull air in from the rear of the machine and exhausted through the top of the cooling package, directing it away from the operator and site bystanders.
Y ___ N ___	The cooling fan shall not be belt driven, but should be powered by a hydraulic motor that is demand driven (activated by an electrical solenoid) based on climate and heat loads. When fan is active it must maintain constant airflow and fan speed, even under a load that would cause the engine to lug.
Y ___ N ___	The machine shall have an electronic torque management system that automatically destrokes the hystat pump to reduce the chance of stalling the engine during lugging.
Y ___ N ___	There shall be no more than two belts driven off the engine.
Y ___ N ___	The machine shall have braided, color-coded and numbered wiring harness for easy diagnostics.
Y ___ N ___	The machine shall have sealed pin connectors to prevent dirt and moisture infiltration.
Company Name: _____	
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New Compact Track Loader	

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ENGINE	
Y___ N___	The machine shall be equipped with a battery that has at least 12 volts and 850 CCA for cold start capabilities in 32 degrees F (0 degrees C) climate.
Y___ N___	Battery Disconnect switch (master switch) must be available which will provide a basic level of machine security and prevent battery drain during periods of inactivity.
Y___ N___	The machine shall be equipped with a water-in-fuel sensor and in cab indicator.
Y___ N___	Exhaust flow and cooling package airflow should be mixed to reduce temperature of exhaust gases leaving the exhaust stack.
POWERTRAIN/TRANSMISSION	
Y___ N___	Two hydrostatic axial piston drive pumps shall be splined directly to the engine via a flexible coupling for maximum efficiency, reliability and serviceability and shall power the final drive motors, driving the tracks.
Y___ N___	Hydrostatic drive pumps shall be contained in a mono-block housing for maximum reliability and durability.
Y___ N___	The drive system shall be of an external positive drive with steel on steel contact of tooth and sprocket engagement.
Y___ N___	Hand and foot throttles shall be provided to allow the operator to match engine speed to a task. The hand throttle shall allow the operator to maintain consistent engine speed and the foot throttle shall allow the operator to vary engine speed and minimize fuel consumption.
Y___ N___	Electronic hand throttle (dial) shall be provided to allow the operator to match engine speed to a task. The hand throttle shall allow the operator to maintain consistent engine speed when desired. Hand throttle (dial) will have capability to provide 'decel' functionality when hand throttle (dial) is placed in the High Idle position.
Y___ N___	Electronic foot throttle shall be provided to allow the operator to match engine speed to a task. The foot throttle shall allow the operator to vary engine speed and minimize fuel consumption. The machine will have the capability to electronically smooth foot throttle control while operating over rough ground.
Y___ N___	An electronic torque management feature shall allow maximum power to the tracks while minimizing engine stalling.
Y___ N___	Maximum forward and reverse travel speed 1 shall be at least 4.5 mph (7.2 kph).
Y___ N___	Maximum forward and reverse travel speed 2 shall be at least 8.3 mph (13.3 kph).
Y___ N___	Must have planetary gear reduction final drive.
Y___ N___	2 Speed must be standard.
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STEERING	
Y___ N___	The machine shall be equipped with a single, electrically operated joystick that controls the forward/reverse and steering directions.
Y___ N___	Machine must be equipped with a selectable pattern control changer to operate in either "ISO" Pattern or "H" Pattern.
Y___ N___	Machine shall have an air ride seat with seat mounted / adjustable joystick controls.
Y___ N___	Full turning radius from the center/coupler without a bucket shall be no greater than 55.5 in (1410 mm).
BRAKES	
Y___ N___	Machine shall have a spring applied, hydraulically released parking brake that shall automatically engage when arm bar is raised, and shall be designed to hold machine static at any point on a 2 to 1 slope.
HYDRAULIC SYSTEMS	
Y___ N___	The machine shall be equipped with a single, electrically operated joystick that controls the lift, lower and tilt functions.
Y___ N___	The hydraulic pumps shall be driven directly off the engine for maximum hydraulic performance and reliability-no belts shall be used.
Y___ N___	The Standard pump flow of the machine shall be at least 23 gal/min (86 L/min).
Y___ N___	The Standard pump flow hydraulic pressure of the machine shall be at least 3,335 psi (23,000 kPa).
Y___ N___	The Standard pump flow / hydraulic horsepower of the machine shall be at least 44.0 hp (33.0 kW).
Y___ N___	Machine shall be equipped with auxiliary hydraulics activated by a thumb switch located on the right joystick.
Y___ N___	The machine shall be equipped with a hydraulic tank that has an anti-cavitation feature.
Y___ N___	The machine shall be equipped with a hydraulically driven fan, eliminating maintenance costs and friction losses associated with a belt.
Y___ N___	Dual, variable-displacement, axial piston pumps shall be driven off the engine and provide hydraulic flow to the drive motors via a closed loop system.
Y___ N___	Machine shall be equipped with abrasion resistant Tough Guard hoses and O-ring face seals help assure a leak free system.
Y___ N___	Standard auxiliary hydraulics to power tools shall be available through self-relieving quick connect hydraulic couplings that are rigidly mounted to the loader arm.
Y___ N___	The drive and implement hydraulic pumps shall be electrically actuated and may not be actuated via any mechanical linkages.
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AXLES	
Y ___ N ___	Machine shall have 4 heavy-duty torsion axles to suspend each side of the undercarriage from the machine frame and shall be shock absorbing.
UNDERCARRIAGE	
Y ___ N ___	The track shall consist of molded rubber with embedded steel bars that span the width of the track.
Y ___ N ___	The track shall consist of continuous wound steel cables that provide tensile strength so that the track does not stretch.
Y ___ N ___	The undercarriage shall not be directly mounted to the machine frame, but shall instead be suspended via four independent torsion axles in order to minimize machine stresses and maximize traction.
Y ___ N ___	The undercarriage shall contain single flange steel rear idlers in order to reduce material buildup and improve clean out.
Y ___ N ___	The undercarriage shall contain dual flange steel front idlers in order to provide a smoother ride.
Y ___ N ___	An optional undercarriage configuration shall be available that provides front and rear triple flange steel idlers.
Y ___ N ___	Machine ground pressure shall not exceed 4.6 psi (31.7 kPa) when equipped with 450mm wide tracks, rear counterweights, and triple flange idlers.
Y ___ N ___	Overall length of track shall be 83.8 in (2129 mm).
Y ___ N ___	Length of track on the ground shall be 64.2 in (1630 mm).
Y ___ N ___	Machine weight shall be evenly distributed across the entire width and length of the track via multiple sets of rollers to disperse pressure, and maximize traction and flotation.
Y ___ N ___	Undercarriage shall consist of an open design that allows easy cleaning of components.
Y ___ N ___	Elevated positive track shall keep drive components away from ground debris.
OPERATOR STATION	
Y ___ N ___	The machine shall be equipped with deep skid-resistant, self-cleaning steps.
Y ___ N ___	The machine shall be equipped with an High Back, Heated, "Air Ride" Suspension Seat with lumbar and recline adjustments.
Y ___ N ___	The machine shall have a one-piece sealed & pressurized cab design.
Y ___ N ___	The machine shall be equipped with both a hand and a foot throttle.
Y ___ N ___	The machine shall be equipped with adjustable boom / bucket response control, adjustable drive response control as well as travel speed control (creeper).
Y ___ N ___	The machine shall be equipped with a single, electrically operated joystick that controls the lift, lower and tilt functions.
Y ___ N ___	The machine shall have a retractable high visibility seat belt.
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OPERATOR STATION	
Y___ N___	The machine shall come standard with an arm bar that when lifted, automatically engages the machine parking brake for added operator comfort and safety.
Y___ N___	The machine shall be equipped with ROPS/FOPS protective structures rated to at least (14,771 lb) 6700 kg.
Y___ N___	Cab door must be equipped with a 2 quick release handles to remove front door that require no use of tools to remove.
Y___ N___	The machine shall have a heater coil rated capacity of at least 23,518 Btu (5930 kcal).
Y___ N___	The machine shall have audible warning alarms for engine coolant temperature, engine oil pressure and hydraulic oil temperature.
Y___ N___	Machines equipped with a door shall be equipped with a hydraulic lockout mechanism that prevents loader arm movement with door in open position.
Y___ N___	Machine shall be equipped with a convex, rearview mirror for superior visibility to the rear and sides of the machine.
Y___ N___	Machine shall have removable side windows that require no use of tools to remove for easy cleaning.
Y___ N___	Side windows shall have two sliding panes, front and rear, to provide protection from the elements and allow fresh air ventilation.
Y___ N___	Machine shall be equipped with 2 adjustable, cab mounted front LED working lights and 2 frame mounted, rear LED working lights.
Y___ N___	Machine shall be equipped with a standard USB charging port.
Y___ N___	Air conditioning condenser shall not be mounted on any other cooling core(s), and have independent electrical cooling fans, separate from the main cooling fan.
Y___ N___	The machine shall have an 5 inch, full color, LCD display with video capability.
Y___ N___	The machine shall have up to 50 individual security codes where the operator preferences are retained for each code. The master code provides the capability to monitor each individual code/operator for fuel usage, hours of operation, as well as events and diagnostics.
Y___ N___	The machine display shall provide on screen adjustment capability for creep setting, ride control activation speed, top speed limit setting, English/Metric units, choice of 6 languages, choice of 4 backgrounds, and choice of 4 gauge styles.
Y___ N___	Machine shall have a rear view camera.
Y___ N___	The machine shall be equipped with Speed Sensitive Ride Control, which engages and disengages automatically, to cushion the loader arms during carry and travel operation.
Y___ N___	Machine shall have cellular based tracking providing machine hours and machine location.
Y___ N___	Machine shall come standard with an Anti-theft Security System with a 6 button keypad.
Y___ N___	Machine shall have Bluetooth capability and Microphone integrated with an AM/FM/Weather Band Radio with USB and Auxiliary Input Jack.
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LOADER LINKAGES / STRUCTURES	
Y ___ N ___	Loader linkage shall be of a radial lift style.
Y ___ N ___	Loader linkage shall be equipped with a split style D-ring for securing work tool auxiliary hoses.
Y ___ N ___	The pins shall have countersunk grease fittings to protect them from damage.
Y ___ N ___	The machine shall be equipped with two tilt cylinders, protected by a heavy-duty torque tube.
Y ___ N ___	The machine shall have a tipping capacity of at least 6345 lbs. (2885 kg).
Y ___ N ___	Rated operating capacity at 35% tipping load shall be no less than 2220 lb. (1010 kg).
Y ___ N ___	Rated operating capacity at 50% tipping load shall be no less than 3170 lb. (1445 kg).
Y ___ N ___	Rated operating capacity with counterweight shall be no less 3390 lb. (1540 kg).
Y ___ N ___	The machine shall have a dump angle of at least 39.0° for superior bucket cleanout.
Y ___ N ___	The machine shall have an arched transition to the coupler for increased dump clearance.
Y ___ N ___	Radial lift linkage shall provide visibility under the loader arm to left & right sides when bucket is in the carry position.
Y ___ N ___	Cantilevered pins in the loader linkage shall be forged and induction hardened, and shall be the same diameter all the way through using a flagged end to secure them to one side, allowing them to rotate in the corresponding bore.
Y ___ N ___	The machine shall have a maximum hinge pin height of at least 124.9 in (3173 mm).
Y ___ N ___	Reach at maximum lift and dump shall be at least 22.6 in (575 mm).
Y ___ N ___	Clearance at maximum lift and dump shall be at least 97.8 in (2485 mm).
Y ___ N ___	Rack back angle at maximum height shall be 84.0 degrees.
Y ___ N ___	Maximum reach with arms parallel to the ground shall be 54.0 in (1373 mm).
Y ___ N ___	Tilt cylinder breakout force shall be at least 7285 lb. (3304 kg).
Y ___ N ___	Lift cylinder breakout force shall be at least 5973 lb. (2709 kg).
Y ___ N ___	Electronic work tool return to dig feature and electronic work tool positioner shall be available.
Y ___ N ___	Electronic Self Level (raise only) with electronic lift cycle snubbing shall be available.
WORK TOOL OPTIONS	
Y ___ N ___	Machine shall have a universal coupler interface to easily change work tools.
Y ___ N ___	Coupler shall have the following features: a low profile side plate designed for optimum match to work tools and minimal material packing, opposing wedges to ensure a tight tool fit, large contact areas to absorb loads and minimize stress, chrome plated and lubricated vertical pins for smooth engagement and prevention of corrosion.
Y ___ N ___	The quick coupler shall be activated from inside the cab to allow engagement and disengagement without needing the operator to exit the machine.
Y ___ N ___	The machine shall have self-relieving auxiliary quick disconnects that connect under pressure for easier connection to work tools
Y ___ N ___	80 " General Purpose Bucket
Y ___ N ___	Machine shall be equipped with 2 sets of External Counterweights totaling 250lbs
Y ___ N ___	Single Point Lifting Hook Mounted on Top of Cab
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SERVICEABILITY	
Y ___ N ___	Maintenance points shall be grouped in easily accessible, ground level locations.
Y ___ N ___	The machine shall be equipped with grouped filter configuration with fuel/water separator filter and hydraulic oil filter being cartridge style.
Y ___ N ___	The engine shall be mounted lengthwise for better accessibility.
Y ___ N ___	The radiator and hydraulic oil cooler shall be protected by a guard/grill which shall tilt up to gain access to the cores.
Y ___ N ___	The machine shall be equipped with sight gauges on the hydraulic tank and the radiator.
Y ___ N ___	The machine shall be equipped with standard system pressure and fluid analysis test ports.
Y ___ N ___	The machine shall have an electronic port allowing electronic machine diagnostics.
Y ___ N ___	The machine shall have a cab that tilts to the rear by an individual using hand tools and shall expose all pumps, motors, valves and lines. Cab shall be held in place when tilted by a self-latching mechanism.
Y ___ N ___	The machine shall not have any required daily maintenance points that require lifting of the cab structure.
Y ___ N ___	Machine shall have a vented, steel, rear door, with a bumper that slightly protrudes beyond the door, in order to prevent damage to engine compartment components.
Y ___ N ___	The rear door shall open to provide for easy access to both sides of the engine without the need for hand tools.
Y ___ N ___	A removable belly pan section in the floor of the machine's lower frame shall provide excellent access for periodic cleaning
Y ___ N ___	All filters shall be easily accessible from the ground, which makes routine service quicker and virtually spill free.
MINIMUM SERVICE FILL CAPACITIES	
Y ___ N ___	The machine shall have a hydraulic oil tank capacity of at least 10.3 gal (39 L).
Y ___ N ___	Hydraulic system shall hold 13.7 gal (52 L).
Y ___ N ___	Fuel tank shall hold 27.7 gal (105 L).
Y ___ N ___	Engine crankcase shall hold 3.0 gal (11 L).
Y ___ N ___	Engine cooling system shall hold 3.7 gal (14 L).
OWNING AND OPERATING COSTS	
Y ___ N ___	Extended life coolant shall be standard
Y ___ N ___	The machine shall have recommended 500-hour engine oil change intervals.
Y ___ N ___	The machine shall be equipped with hydraulic oil that can achieve 6000 hour life with regular oil sampling and recommended filter changes.
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NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE

Bid opening will be April 29, 2022 @ 10:00 a.m. in the McDuffie Terminal Conference Room. NO BIDS WILL BE ACCEPTED AFTER THIS TIME.

PLEASE SEE ATTACHED INDEMNIFICATION SHEET & DISCLOSURE STATEMENT

Company

Address

Representative

Phone Number

Email

ALL BIDS MUST BE NOTARIZED

STATE OF _____)

COUNTY OF _____)

On this ___ day of _____, 20___, before me appeared _____, to me personally known, who, being by me duly sworn, did say that such person executed the foregoing instrument as the free act and deed of such person, having been duly authorized to execute such instrument in such capacity.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public, State of _____

Print Name

My commission expires: _____

THIS PAGE MUST BE NOTARIZED

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Alabama State Docks/Port Authority

Bid Description: New Compact Track Loader

Bids to be Open: 4/29/2022

The following paragraph shall be considered a part of the above referenced bid:

Indemnification Clause

The Contractor shall assume all liability for and shall indemnify and save harmless the **State of Alabama** and the **Alabama State Docks/Port Authority** and its officers and employees from all damages and liability for injury to any person or persons, and injury to or destruction of property, including the loss of use thereof, by reason of an accident or occurrence arising from operations under the contract, whether such operations are performed by himself or by any subcontractor or by anyone directly or indirectly employed by either of them occurring on or about the premises, or the ways and means adjacent during the term of the contract, or any extension thereof, and shall also assume the liability for injury and/or damages to adjacent or neighboring property by reason of work done under the contract.

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Please use this as a **guide only** for proper delivery.

Sender Name & Address

Alabama State Port Authority
McDuffie Coal Terminal
Postal Address for US Mail
Physical Address for Courier Service

Sealed Bid: (Description)

Bid Opening Date:

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Please return one copy of this bid, duly signed, by **10:00 a.m., April 29, 2022.**

When all bids are publicly opened, UNIT PRICES AND EXTENSIONS shall be entered opposite each item above on which you are prepared to bid for delivery **FREE OF CHARGE TO - McDuffie Coal Terminal (FOB) ALABAMA STATE DOCKS**

No consideration will be given bids unless on this form or a written attachment.

If not prepared to submit a bid, please state over the firm signature and return so that it may be known it was brought to your attention; otherwise your name may be dropped from the list of prospective vendors.

The right is reserved to reject any and all bids deemed for the interest of the Alabama State Port Authority, to strike out any item or items in the bids, and to waive any defect or irregularly not a violation of law or to make any modification in the several conditions herein stipulated that are deemed to be in the best interest of the Alabama State Port Authority, including the separation of items of a class in making awards. In general, awards will be made to the lowest satisfactory vendor.

No Allowance will be made for errors, either of omission or commission, on the part of the vendors. It must be assumed that vendors have fully informed themselves as to all conditions, requirements, and specifications before submitting bids and they cannot expect to be excused or relieved from the responsibility assumed by their bids on the plea of error. In case of error in extension of prices the unit price will govern.

The Port Authority reserves the right to refuse to issue a bid form or a contract to a prospective vendor for any of the following reasons:

- a) Failure to pay, or satisfactorily settle, all bills due for labor and materials on a former contract in force with the Port Authority.
- b) Contractor default under a previous Contract with the Port Authority.
- c) Bid withdrawal or Bid Bond forfeiture on a previous project with the Port Authority.
- d) Unsatisfactory work on a previous contract with the Port Authority.

Port Authority may make such investigations as deemed necessary to determine the ability of the vendor to perform the work, and the vendor shall furnish all such information and data for this purpose as the Port Authority may request. The Port Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such vendor fails to satisfy the Port Authority that such vendor is properly qualified to carry out the obligations of the Contract.

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ALABAMA STATE PORT AUTHORITY ACCESS POLICY

IMPORTANT NOTICE TO VENDORS REGARDING ACCESS TO ASPA RESTRICTED FACILITIES:

Successful vendors requiring access to the Alabama State Port Authority's Restricted Facilities to fulfill any obligations set forth in this bid must comply fully with the Authority's Access Policy found in its entirety at http://www.asdd.com/portaccess_policy.html. The Port Authority's Access Policy requires all persons permanently employed at the port, including ASPA staff, tenants and their employees, surveyors, agents, stevedores, longshoremen, chaplains, contract labor and persons requesting temporary access to the port, including delivery persons, vendors, contractors, and temporary workers must obtain and display an ASPA issued photo ID badge or visitor badge at all times when accessing or working on port property. In order to obtain an ASPA credential, applicants must also obtain a Transportation Worker Identification Credential (TWIC) and undergo mandatory Security Awareness Training. Information on the TWIC can be found at http://www.asdd.com/portaccess_twicregs.html

Information on Security Awareness Training classes and scheduling can be found at http://www.asdd.com/portaccess_securitytraining.html

ALL PROSPECTIVE VENDORS ARE ENCOURAGED TO REVIEW THESE POLICIES AND CONSIDER THESE REQUIREMENTS IN PREPARING BID SUBMISSIONS.

INSTRUCTIONS FOR VENDORS

ALABAMA STATE PORT AUTHORITY

This instruction sheet is provided as a guide to facilitate the bid process and highlight important points for consideration by vendors. Each vendor is responsible for fully reading and complying with the instructions on the Alabama State Port Authority bid form. **This instruction sheet is to be used as a guide only.**

1. No consideration will be given to bids unless presented on the Alabama State Port Authority "Requisition & Proposal" Form with suitable attachments as deemed necessary by the vendor. Alternate bid proposals may be rendered, with proper support.
2. If your company is not prepared to submit a bid, so state and sign to avoid being deleted from the prospective vendor's list.
3. The Alabama State Port Authority reserves the right to reject any and all bids if deemed in the Alabama State Port Authorities' interest.
4. No allowance will be made for error, either omission or commission.
5. Unit price governs in errors relating to extension of prices.
6. **Bids will not be accepted via FAX or EMAIL.** All bids must be sealed and sent via mail or hand delivered to the McDuffie Coal Terminal Office before the specified date and time.
7. The Alabama State Port Authority accepts no responsibility for facilitating the receipt of bids.
8. All bids must be notarized.
9. Bids received after specified opening time will be returned to the vendor unopened. Vendors are requested to show a return address on the bid envelope.
10. Bids must be filled out completely, including the name, address, telephone number, fax number (if possible) and signature of responsible person.
11. **Questions may be directed to** the Alabama State Port Authority McDuffie Coal Terminal, Dillon Sims, at **(251) 441-7676.**
12. **All hand delivered bids** must be tendered to Alabama State Port Authority, McDuffie Coal Terminal Office 1901 Ezra Trice Blvd., Mobile AL 36603, at or before specified time.
13. **All regular U.S. Postal Mail** must be tendered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
P.O. Box 1588
Mobile, AL 36633-1588
NOTE: THIS METHOD MUST BE MAILED AT LEAST A WEEK BEFORE THE OPENING. PLEASE IDENTIFY YOUR BID PACKAGE!!
14. **All courier / overnight deliveries** (UPS, FEDEX, etc.) must be delivered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
1901 Ezra Trice Blvd.
Mobile, AL 36603
RECOMMENDED METHOD
PLEASE IDENTIFY YOUR BID PACKAGE!!
15. Note: all overnight bids must be **FIRST PRIORITY OVERNIGHT. (8:30 A.M. NEXT MORNING)**
16. Notarization not required on "SALE" bids.
17. Please specify the purchase order number (when available) on envelope.



State of Alabama

Disclosure Statement

Required by Article 3B of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

- Contract
 Proposal
 Request for Proposal
 Invitation to Bid
 Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED
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If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS
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By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Article 3B of Title 41, Code of Alabama 1975 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

Revised: 09/2013

THIS PAGE MUST BE NOTARIZED