

REQUISITION & PROPOSAL

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL DEPARTMENT

DATE: 5/5/2022
ORIGINATING DEPT NO. UPON REQUEST

TO: Prospective Vendors
Please **procure** the following and **DELIVER TO**:

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL OFFICE
1901 EZRA TRICE BLVD
MOBILE, AL 36603

NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE

The Alabama State Port Authority will be accepting proposals on the following service.

Direct all technical inquiries to Scott Wallace 251-441-7316.

Vendors must be SSPC Certified Contractor, QP-1. Awarded contractor will be required to provide daily QC reports.

Contractor will supply labor, materials, tools, equipment, insurance and incidentals to pressure wash, blast, prime, and apply both intermediate coat and finish coat of paint to assigned projects.

All tools and equipment supplied by the contractor shall be in proper working order and are subject to the approval of owner, project manager or his designee and, where applicable, shall comply with the paint manufacturer's recommendations.

If the Contractor to whom this contract is awarded does not provide adequate service or workmanship, the Alabama State Port Authority reserves the right to cancel the contract and rebid this work excluding the Contractor from consideration.

This contract can be used by any department at the Alabama State Port Authority, but the majority of the work is expected to occur at the McDuffie Coal Terminal.

ASPA will not pay for travel time, travel expenses, insurance, incidentals, or freight.

CONTRACT PERIOD: ESTABLISH A 12 MONTH AGREEMENT WITH AN OPTION TO ISSUE A SECOND, THIRD, FOURTH, AND FIFTH 12 MONTH AGREEMENT WITH THE SAME PRICING, TERMS AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH AGREEMENT, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST, SECOND, THIRD, OR FOURTH AGREEMENT EXPIRES. ANY SUCCESSIVE AGREEMENT MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR.

This contract does not preclude the Authority from procuring lump sum bids on any project deemed appropriate by the Alabama State Port Authority officials.

The Alabama State Port Authority reserves the right to reject any and all bids.

Bid Opening is 5/5/2022 at 10am in the McDuffie Conference Room

Bids must be labeled: Painting & Blasting - 5/5/2022

Company Name: _____

Authorized Signature: _____ Print Name: _____

Painting & Blasting

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This painting contract will be for a twelve-month period, all painting will be scheduled around workload and the ASPA will notify contractor of the scheduling. **The contractor must be able to respond and begin work within 48 hours of notice to proceed on each project.**

Examples of painting projects that may be undertaken include Ship Loaders, Cranes, Barge Un-loaders, Barge Loaders, Conveyor Transfer Towers and related equipment.

The number of projects to be undertaken and the timing of those projects is at the full discretion of the ASPA.

The Contractor shall place a competent superintendent on the Project who shall have experience in the work being performed under the Contract. The assigned superintendent shall have the responsibility for the day-to-day operations of the work and shall remain on the Project site while the work under the Contract is being performed.

Consumables

- Tarpaulins (50' x 70' tarps)
- Visquine (10' x 200' rolls)
- Personnel protection equipment
- Rags
- Brushes and rollers for touch up

Instruments

- Dry mill gauges
- Wet mill gauges
- Sling psychrometer w/tables for RH & temperature
- Daily inspection sheet to record all activities (with a copy to ASPA Superintendent).

Proposal Clarifications

- All work to be performed per OSHA and owner regulations
- All work to be performed per manufacturer recommendations.
- All prices should be based on a 40-hour work Monday thru Friday.
- Overtime will be billed at 1.5 times the straight time rate. **Overtime will only be allowed on critical projects approved in advance by ASPA management via email.** Invoices with overtime being charged must include a copy of managements email approving overtime.
- Vendor must supply a copy of the following certificates at the time of Proposal Opening.
 1. Alabama State License
 2. Mobile County License
 3. Field Application of Coatings
 4. Hazardous Paint Removal

Billing/Invoices

- Before each project is started you must obtain a work order from a maintenance planner.
- Invoices will need to be billed individually for each work order.
 - The work order number must be listed on the invoices along with a description of the job.

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General:

All painting and shop preparation shall be performed in accordance with SSPC (Structural Steel Painting Council) and their manual identified as Volume 2, Systems and Specifications, latest edition, and the paint manufacturer's recommendations. In the event of a conflict, Alabama State Port Authority shall be notified, and the stricter requirement shall control.

Surface Preparation:

Prior to coating all substrates to be coated shall be cleaned in strict accordance with SSPC-SP1(Solvent Clean) using minimum 5000 psi. power washer with heated water to a minimum of 210F (Water Cleaning LP WC) to remove all deposits of oil, grease, chlorides, foreign matter and any other surface contaminant using a cleaning solution of Devprep 88. Do not allow cleaning solution to dry on the surface. Upon completion of proper cleaning of all substrates all areas with rust or corrosion shall be vapor blasted in accordance with SSPC-SP10 (Near White Metal) prior to coating system application. Blast media shall be crushed glass or garnet.

Coating Systems:

Non-submerged Carbon Steel

Surface Prep:	Power wash, hand & power tool prep to SP 2 & 3 to remove rust and loose paint as needed. (Blast to SP 6 as needed)
Primer:	Spot prime bare metal with Sherwin Williams Dura-Plate 235 @ 4-6 mils DFT
Intermediate:	Apply (1) full coat of Sherwin Williams Dura-Plate 235 @ 4-6 mils DFT
Finish:	Apply (1) full coat of Sherwin Williams Acrolon 218 @ 2-3 mils DFT (Color: Match Existing or Selection by owner)

Submerged or in Heavy Moisture Environments

Surface Prep:	Power wash, blast to SP-6 to remove rust and loose paint as needed.
Primer:	Apply (2) full coats of Sherwin Williams Targuard Coal Tar Epoxy @ 8-10 mils DFT per coat

Warranty:

All work performed under the guidelines of this specification shall be performed in such a manner to ensure that any warranties provided to owner by others (materials manufacturers, suppliers, etc.) shall remain in full force and effect for the stated duration and will not be voided, diminished, or otherwise compromised as a result of the contractor's activities.

In the event of coatings failure, the manufacturer and/or the contractor shall inspect, properly prepare and recoat all failed areas to restore the area(s) to the satisfaction the owner or owner's designee. All repairs shall be made in a manner such that the area(s) which have been recoated are not immediately visible (i.e., edges shall be feathered, overlapped or extended to a natural boundary and no irregular or unsightly areas shall be apparent).

Each project will require a certified inspector from the Manufacturer to review and sign each project in accordance with specifications supplied in stated Proposal.

Contractor must have a certified NACE inspector for all projects.

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The Contractor shall comply with all Federal and State laws, local ordinances and regulations, and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any manner affect those engaged or employed on the work, or which in any way affect the conduct of the work.

Award of this contract does not obligate the Authority to any minimum hours, nor does it limit the total hours of various crafts and equipment that can be used.

The Contractor's records for this contract shall be open to Audit by the Authority's agent or authorized representative to the extent necessary to adequately permit evaluation and verifications of A) Contractor compliance with contract requirements. B) Compliance with the Authority's business ethics policies. C) Compliance with provisions for payment or claims submitted by the Contractor or any of their payees.

This contract does not preclude the Authority from procuring lump sum proposals on any project deemed appropriate by the Alabama State Port Authority officials.

ITEM #	QTY		DESCRIPTION	UNIT	EXTENSION
1	16	HRS	PROFESSIONAL PROJECT CONSULTANT	\$	\$
2	60	HRS	PAINT SUPERINTENDENT	\$	\$
3	600	HRS	WORKING PAINT FOREMAN	\$	\$
4	1,600	HRS	PAINTERS (JOURNEYMAN LEVEL)	\$	\$
5	180	HRS	PAINTERS (APPRENTICE / HELPER)	\$	\$
6	20	DAYS	ONE TON FLAT BED TRUCK	\$	\$
7	80	DAYS	185 CFM AIR COMPRESSOR W/HOSES & FUEL	\$	\$
8	45	DAYS	375 CFM AIR COMPRESSOR W/HOSES & FUEL	\$	\$
9	20	DAYS	800 CFM AIR COMPRESSOR W/HOSES & FUEL	\$	\$
10	40	DAYS	600 LB SAND BLASTING RIG	\$	\$
11	10	DAYS	6 TON CAPACITY CAN SAND RIG	\$	\$
12	20	DAYS	3,000 PSI COLD PRESSURE WASHER	\$	\$
13	10	DAYS	5,000 PSI HOT WATER PRESSURE WASHER	\$	\$
14	10	DAYS	SKYCLIMBER W/CAGE & APPURTENANCES	\$	\$
15	35	DAYS	HYDRAULIC MANLIFT 40' EXTENSION W/FUEL	\$	\$
16	10	DAYS	HYDRAULIC MANLIFT 60' EXTENSION W/FUEL	\$	\$
17	10	DAYS	CONVENTIONAL SPRAY RIG	\$	\$
18	10	DAYS	AIRLESS SPRAY RIG	\$	\$
19	15	DAYS	25 TON SAND HOPPER	\$	\$
20	10	WEEKS	24' - 32' EXTENSION LADDER EACH	\$	\$
21	4	WEEKS	ROLLING SCAFFOLD COMPLETE W/BRACING	\$	\$
22	3	WEEKS	40' TRAILER FOR MATERIAL STORAGE	\$	\$
23	\$10,000		MATERIALS WILL BE BILLED AT COST PLUS __%	%	\$
TOTAL					\$

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**Bid opening will be May 5, 2022 @ 10:00 a.m. in the McDuffie Terminal Conference Room.
NO BIDS WILL BE ACCEPTED AFTER THIS TIME.**

PLEASE SEE ATTACHED INDEMNIFICATION SHEET & DISCLOSURE STATEMENT

Company

Address

Representative

Phone Number

Email

ALL BIDS MUST BE NOTARIZED

STATE OF _____)

COUNTY OF _____)

On this ___ day of _____, 20___, before me appeared _____, to me personally known, who, being by me duly sworn, did say that such person executed the foregoing instrument as the free act and deed of such person, having been duly authorized to execute such instrument in such capacity.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public, State of _____

Print Name

My commission expires: _____

THIS PAGE MUST BE NOTARIZED

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ALABAMA STATE PORT AUTHORITY **INSURANCE REQUIREMENTS FOR CONTRACT WORK**

INDEMNIFICATION

The Contractor shall assume all liability for and shall indemnify and save harmless the State of Alabama and the Alabama State Port Authority, doing business as Alabama State Docks (ASD), and its officers and employees from all damages and liability for injury to any person or persons, and injury to or destruction of property, including the loss of use thereof, by reason of an accident or occurrence arising from operations under the contract, whether such operations are performed by himself or by any subcontractor or by anyone directly or indirectly employed by either of them occurring on or about the premises, or the ways and means adjacent during the term of the contract, or any extension thereof, and shall also assume the liability for injury and/or damages to adjacent or neighboring property by reason of work done under the contract.

INSURANCE REQUIREMENTS

The Contractor shall not commence work under the contract until he has obtained all insurance required under the following paragraphs and until such insurance has been approved by ASD, nor shall the Contractor allow any subcontractor to commence work until all similar applicable insurance has been obtained by the subcontractor or the Contractor has provided coverage for the subcontractor. The Contractor shall provide, at his expense, insurance in accordance with the following:

General Requirements (applicable to all policies)

All policies of insurance must be written with companies acceptable to ASD. The Contractor shall furnish to ASD certificates of insurance, signed by the licensed agent evidencing required coverages. ASD reserves the right to require certified copies of any and all policies. Each policy of insurance shall provide, either in body of the policy or by endorsement, that such policy cannot be substantially altered or cancelled without thirty (30) days' written notice to ASD and to the insured. Except for Workers Compensation, said policies will identify Alabama State Port Authority, its officers, officials, agents, servants and employees as Primary and Non-contributory Additional Insureds in connection with work performed for, on behalf of, or on the property of ASD including a waiver of all rights of subrogation.

General Liability (required for this project)

The Contractor shall take out and maintain during the life of the contract Commercial General Liability insurance, including Blanket Contractual and Completed Operations coverages, in an amount not less than \$3,000,000 for any one occurrence for bodily injury, including death, and property damage liability.

****NOTE* Proof that coverage for overdraft (paint overspray/sandblasting) coverage is included must be provided in writing prior to commencement of work.***

Automobile Liability

The Contractor shall take out and maintain during the life of the contract Business Automobile Liability insurance covering any auto in an amount not less than \$1,000,000 for any one occurrence for bodily injury, including death, and property damage liability.

Workers Compensation (Alabama W/C and USLH coverage are required for this project)

The Contractor shall take out and maintain during the life of the contract Workers Compensation and Employers Liability insurance providing coverage under the Alabama Workers Compensation Act in an amount not less than that required by Alabama law.

Where applicable, Contractor shall take out and maintain during the life of the contract insurance providing coverage as required by Federal statute, including but not limited to U.S. Longshoremen and Harborworkers' Compensation Act (USL&H), Jones Act, and Railroad Federal Employers Liability Act (FELA).

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Please use this as a **guide only** for proper delivery.

Sender Name & Address

Alabama State Port Authority
McDuffie Coal Terminal
Postal Address for US Mail
Physical Address for Courier Service

Sealed Bid: (Description)
Bid Opening Date:

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Please return one copy of this bid, duly signed, by **10:00 a.m., May 5, 2022.**

When all bids are publicly opened, UNIT PRICES AND EXTENSIONS shall be entered opposite each item above on which you are prepared to bid for delivery **FREE OF CHARGE TO - McDuffie Coal Terminal (FOB) ALABAMA STATE DOCKS**

No consideration will be given bids unless on this form or a written attachment.

If not prepared to submit a bid, please state over the firm signature and return so that it may be known it was brought to your attention; otherwise your name may be dropped from the list of prospective vendors.

The right is reserved to reject any and all bids deemed for the interest of the Alabama State Port Authority, to strike out any item or items in the bids, and to waive any defect or irregularly not a violation of law or to make any modification in the several conditions herein stipulated that are deemed to be in the best interest of the Alabama State Port Authority, including the separation of items of a class in making awards. In general, awards will be made to the lowest satisfactory vendor.

No Allowance will be made for errors, either of omission or commission, on the part of the vendors. It must be assumed that vendors have fully informed themselves as to all conditions, requirements, and specifications before submitting bids and they cannot expect to be excused or relieved from the responsibility assumed by their bids on the plea of error. In case of error in extension of prices the unit price will govern.

The Port Authority reserves the right to refuse to issue a bid form or a contract to a prospective vendor for any of the following reasons:

- a) Failure to pay, or satisfactorily settle, all bills due for labor and materials on a former contract in force with the Port Authority.
- b) Contractor default under a previous Contract with the Port Authority.
- c) Bid withdrawal or Bid Bond forfeiture on a previous project with the Port Authority.
- d) Unsatisfactory work on a previous contract with the Port Authority.

Port Authority may make such investigations as deemed necessary to determine the ability of the vendor to perform the work, and the vendor shall furnish all such information and data for this purpose as the Port Authority may request. The Port Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such vendor fails to satisfy the Port Authority that such vendor is properly qualified to carry out the obligations of the Contract.

FORM FOR SECTIONS 9(a) and (b) BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT; CODE OF ALABAMA, SECTIONS 31-13-9 (a) and (b)

AFFIDAVIT FOR BUSINESS ENTITY/EMPLOYER/CONTRACTOR

(To be completed as a condition for the award of any contract, grant, or incentive by the State of Alabama, and political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees)

State of _____

County of _____

Before me, a notary public, personally appeared _____ (print name) who, being duly sworn, says as follows:

As a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees, I hereby attest that in my capacity as _____ (state position) for _____ (state business entity/employer/contractor name) That said business entity/employer/contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien.

I further attest that said business entity/employer/contractor is enrolled in the E-Verify program. (ATTACH DOCUMENTATION ESTABLISHING THAT BUSINESS ENTITY/EMPLOYER/CONTRACTOR IS ENROLLED IN THE E-VERIFY PROGRAM)

_____ Signature of Affiant

Sworn to and subscribed before me this _____ day of _____, 2_____.

I certify that the affiant is known (or made known) to me to be the identical party he or she claims to be.

_____ Signature and Seal of Notary Public

Author: Jean Brown

Statutory Authority: Code of Alabama, sections 31-13-9 (a) and (b); Section 31-13-9 (h).

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ALABAMA STATE PORT AUTHORITY ACCESS POLICY

IMPORTANT NOTICE TO VENDORS REGARDING ACCESS TO ASPA RESTRICTED FACILITIES:

Successful vendors requiring access to the Alabama State Port Authority's Restricted Facilities to fulfill any obligations set forth in this bid must comply fully with the Authority's Access Policy found in its entirety at http://www.asdd.com/portaccess_policy.html The Port Authority's Access Policy requires all persons permanently employed at the port, including ASPA staff, tenants and their employees, surveyors, agents, stevedores, longshoremen, chaplains, contract labor and persons requesting temporary access to the port, including delivery persons, vendors, contractors, and temporary workers must obtain and display an ASPA issued photo ID badge or visitor badge at all times when accessing or working on port property. In order to obtain an ASPA credential, applicants must also obtain a Transportation Worker Identification Credential (TWIC) and undergo mandatory Security Awareness Training. Information on the TWIC can be found at http://www.asdd.com/portaccess_twicregs.html

Information on Security Awareness Training classes and scheduling can be found at http://www.asdd.com/portaccess_securitytraining.html

ALL PROSPECTIVE VENDORS ARE ENCOURAGED TO REVIEW THESE POLICIES AND CONSIDER THESE REQUIREMENTS IN PREPARING BID SUBMISSIONS.

INSTRUCTIONS FOR VENDORS

ALABAMA STATE PORT AUTHORITY

This instruction sheet is provided as a guide to facilitate the bid process and highlight important points for consideration by vendors. Each vendor is responsible for fully reading and complying with the instructions on the Alabama State Port Authority bid form. **This instruction sheet is to be used as a guide only.**

1. No consideration will be given to bids unless presented on the Alabama State Port Authority "Requisition & Proposal" Form with suitable attachments as deemed necessary by the vendor. Alternate bid proposals may be rendered, with proper support.
2. If your company is not prepared to submit a bid, so state and sign to avoid being deleted from the prospective vendor's list.
3. The Alabama State Port Authority reserves the right to reject any and all bids if deemed in the Alabama State Port Authorities' interest.
4. No allowance will be made for error, either omission or commission.
5. Unit price governs in errors relating to extension of prices.
6. **Bids will not be accepted via FAX or EMAIL. All bids must be sealed and sent via mail or hand delivered to the McDuffie Coal Terminal Office before the specified date and time.**
7. The Alabama State Port Authority accepts no responsibility for facilitating the receipt of bids.
8. All bids must be notarized.
9. Bids received after specified opening time will be returned to the vendor unopened. Vendors are requested to show a return address on the bid envelope.
10. Bids must be filled out completely, including the name, address, telephone number, fax number (if possible) and signature of responsible person.
11. **Questions may be directed to the Alabama State Port Authority McDuffie Coal Terminal, Dillon Sims, at (251) 441-7676.**
12. **All hand delivered bids** must be tendered to Alabama State Port Authority, McDuffie Coal Terminal Office 1901 Ezra Trice Blvd., Mobile AL 36602, at or before specified time.
13. **All regular U.S. Postal Mail** must be tendered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
P.O. Box 1588
Mobile, AL 36633-1588
NOTE: THIS METHOD MUST BE MAILED AT LEAST A WEEK BEFORE THE OPENING. PLEASE IDENTIFY YOUR BID PACKAGE!!
14. **All courier / overnight deliveries** (UPS, FEDEX, etc.) must be delivered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
1901 Ezra Trice Blvd.
Mobile, AL 36603
RECOMMENDED METHOD
PLEASE IDENTIFY YOUR BID PACKAGE!!
15. Note: all overnight bids must be FIRST PRIORITY OVERNIGHT. (8:30 A.M. NEXT MORNING)
16. Notarization not required on "SALE" bids.
17. Please specify the purchase order number (when available) on envelope.



State of Alabama Disclosure Statement

Required by Article 3B of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

Contract Proposal Request for Proposal Invitation to Bid Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED
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If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS
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By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Article 3B of Title 41, Code of Alabama 1975 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

Revised: 09/2013

THIS PAGE MUST BE NOTARIZED