



PORT OF MOBILE

ALABAMA PORT AUTHORITY

Project Name 2022 Electric Motor Service and Repair On-Call Service Contract

Project # TBD **Task #**

June 14, 2022

Travis Overstreet
Magnetech Industrial Services
701 Bill Myles Drive
Saraland, AL 36571

Re: ***Notice of Intent to Award***

Dear Travis:

The Department has reviewed your proposal for the above referenced project and finds it acceptable. We are transmitting herewith two (2) sets of the contract documents for execution by you and your bonding company. Please complete the following checked items and return within ten (10) business days.

- 1. Execute the Performance Bond and the Labor & Material Bond.
- 2. Sign Acknowledgement for Change Orders on Page II-5.
- 3. Sign Contract on Page II-6 with proper witness. The date will be filled in later and it will be the same as your bonds. The Contract shall be considered to include all attachments.
- 4. Provide Certificates of Insurance with required coverage and naming Alabama State Port Authority as insured. Please note, our *Notice to Proceed* will not be issued until Certificates of Insurance evidencing the required coverage are received.
- 5. Execute Disclosure Statement (affidavit to state).

Please return all copies for execution by the Alabama State Port Authority. One (1) completely executed copy will be returned for your use and file.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. C. Otto, Jr.'.

Douglas C. Otto, Jr., P.E.
Vice President, Engineering

Enclosure