



Alabama Port Authority
Requisition and Proposal

Project Name Old Administration Building HVAC Upgrades

Project # 11100-B **Task #** 2

To: Prospective Bidders

Date: June 2023

Delivery of Proposal Alabama State Port Authority Locations identified below in NOTES #1	Delivery of Work Alabama State Port Authority, Main Docks Complex Old Administration Building, Mobile, AL
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Description of Work

This Requisition solicits proposals for adding dehumidifiers to two HVAC systems in the Alabama State Port Authority (ASPA) Old Administration Building at the Main Docks Facility in Mobile, Alabama. Work will be in accordance with the requirements stated herein, attached drawings with specifications, attached insurance requirements, and applicable State of Alabama Laws. The work consists principally of providing bonds, labor, materials, equipment, insurance, and supervision necessary for the work described in this package.

All Contractors submitting bids are to carefully examine the site of the proposed work by appointment only and thoroughly review the contract requirements prior to submission of a bid proposal. Each Bidder shall satisfy oneself as to the character, quality, and quantities of work to be performed, and as to the requirements of the proposed contract. The submission of a proposal shall be proof that the bidding Contractor has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements of the proposed Contract. All bidding Contractors must hold the appropriate license for this type work from the State Licensing Board for General Contractors, Montgomery, Alabama.

An optional pre-bid meeting is scheduled for Wednesday, June 14th at 9:00 a.m. Meet in the Lobby of the International Trade Center (250 North Water Street, Mobile, AL). A site visit will be included.

The work performed under this contract shall not commence until the Contractor has submitted the following in an acceptable form: a Performance Bond, a Labor & Material Bond, and a Certificate of Insurance. Performance Bond shall be in an amount equal to 100% of the contract price; Labor & Material Bond equal to 100% of the contract price; and Certificate of Insurance shall be as per the attached requirements and countersigned by a licensed resident agent in the State of Alabama.

The Contractor will be required to complete the work under the Contract within 45 calendar days after receipt of a "Notice to Proceed". The work will have to be scheduled and performed in a manner that will not interfere with the operations of the facility ongoing in the adjacent areas. It is ASPA's intent that work will be performed during normal business hours.



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Description of Work continued

The Contractor shall comply with all Federal and State laws, local ordinances and regulations, and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any manner affect those engaged or employed on the work, or which in any way affect the conduct of the work.

The Contractor shall place a competent superintendent on the Project who shall have experience in the work being performed under the Contract. The assigned superintendent shall have the responsibility for the day-to-day operations of the work and shall remain on the Project site while the work under the Contract is being performed.

Time is an essential element in the contract. As the prosecution of the work will inconvenience occupants of the building and interfere with business, it is important that the work be pressed vigorously to completion. Also, the cost to the Alabama State Port Authority of the administration of the contract, supervision, inspection and engineering will be increased as the time occupied in the work is lengthened. Therefore, exclusive of Sundays and national holidays, for each day that the work remains incomplete after the time specified, an amount of \$100.00 shall be paid by the contractor to the Alabama State Port Authority as liquidated damages for the loss sustained by the State because of failure of the contractor to complete the work within the specified time.

IMPORTANT NOTICE TO BIDDERS REGARDING EMPLOYMENT PRACTICES: Effective October 1, 2011, the Beason-Hammon Alabama Taxpayer and Citizen Protection Act ("the Act") requires that any business entity contracting with or providing any grant or incentives to the state, including the Alabama State Port Authority, certify compliance with the Act. All Bidders must certify such compliance by executing the enclosed "Certificate of Compliance" and returning it to the Alabama State Port Authority with your bid package. In addition, the bidding company shall submit with their bid evidence that the company is enrolled in the E-Verify system. The following E-Verify website link is provided for convenience: <https://www.e-verify.gov/>.

IMPORTANT NOTICE TO BIDDERS REGARDING ACCESS TO ASPA RESTRICTED FACILITIES:

ALL individuals doing any work on this project, including operators, supervisors, maintenance personnel, providing fuel, truck drivers, etc., must have a TWIC Card, ASPA Badge, and an ASPA Vehicle Decal with no exceptions. ASPA's access policy is provided on the ASPA website at the link below: <https://www.alports.com/port-access>



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Contractor's Proposal – Schedule of Prices	
The Contractor hereby agrees to provide specified equipment and perform the specified work for the prices outlined in the following schedule. ASPA reserves the right due to budgetary constraints to remove any of the listed items.	
Description	Lump Sum Price
1. Project Bonds and Insurance.	\$ _____
2. Mobilization including Port Access Credentials and Demobilization including cleanup	\$ _____
3. Provide, Install and configure AHU-1 dehumidifiers (1 st floor)	\$ _____
4. Provide, Install and configure AHU-2 dehumidifiers (2nd floor)	\$ _____
5. Miscellaneous work required to complete the project as specified.	\$ _____
TOTAL BID	\$ _____



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NOTES:

1. Sealed bid proposals will be received via courier to the Alabama State Port Authority, 1400 Alabama State Docks Blvd, Room 216, Administration Building, Mobile, AL 36602 by 9:00 a.m. on Wednesday, June 28, 2023. Sealed bid proposals can also be hand delivered from 8:45 a.m. to 9:00 a.m. on Wednesday, June 28, 2023 to the Alabama State Port Authority in the International Trade Center Building, 250 North Water Street, 1st floor lobby, Mobile, AL. The official bid opening will be conducted in the Killian Room of said International Trade Center building at 9:00 a.m. on Wednesday, June 28, 2023. No faxed or electronic bids will be accepted. **Sealed bids shall have the bidder's name, contractor's license number, project name, and time and date of bid opening shown on the outside.**
2. A Bid Bond or Certified Check made payable to the Alabama State Port Authority and equal to five (5%) percent of the amount bid, not to exceed \$10,000, must accompany the Bid Proposal.
3. Authority reserves the right to refuse to issue a proposal form or a contract to a prospective bidder for any of the following reasons:
 - a) Failure to pay, or satisfactorily settle, all bills due for labor and materials on former contract in force with the Authority.
 - b) Contractor default under previous Contract with the Authority.
 - c) Proposal withdrawal or Bid Bond forfeiture on previous project with the Authority.
 - d) Unsatisfactory work on previous contract with the Authority.
4. Authority may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish all such information and data for this purpose as the Authority may request. The Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Authority that such bidder is properly qualified to carry out the obligations of the Contract.
5. Any questions regarding this project should be directed to Pete Olivero, Project Manager, at phone number (251) 622-2688 or email pete.olivero@alports.com
6. The right is reserved, as the interest of the Alabama State Port Authority may require, to reject any and all bids and to waive informalities in bids received.



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SIGNATURES

Receipt of following addendums is acknowledged:

Addendum No. _____

Addendum No. _____

Addendum No. _____

ATTACHED DOCUMENTS

Project 11100 Drawings with Specifications (Dwgs. M1.0 and M2.0)

Alabama State Port Authority –Insurance Requirements

Beason-Hammon Alabama Taxpayer and Citizen Protection Act Certificate of Compliance

Contractor's Signature: _____		
Contractor Company _____		
Name	Title	Date

Pete Olivero

June 7, 2023

Pete Olivero, PE, PLS
Project Manager

Date

SHEET NOTES

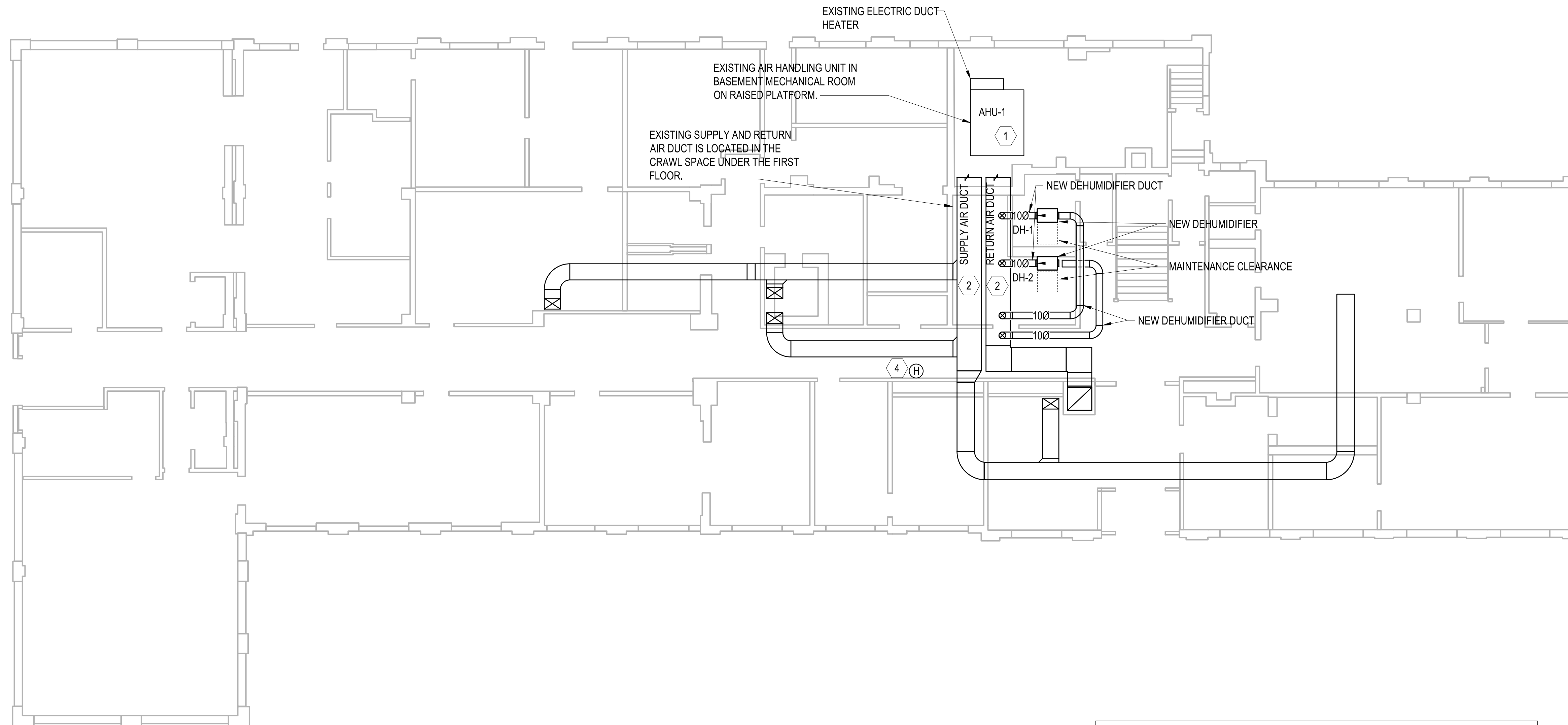
- 1 EXISTING AIR HANDLING UNIT TO REMAIN.
- 2 EXISTING SUPPLY OR RETURN AIR DUCT.
- 3 DEHUMIDIFIER INSTALLED ADJACENT TO DUCT. SUSPEND FROM STRUCTURE ABOVE. PROVIDE WITH AUXILIARY DRAIN PAN WITH AUTOMATIC SHUT DOWN FLOAT SWITCH AND 120 VOLT CONDENSATE PUMP. EXTEND INSULATED CONDENSATE PIPING TO NEAREST HUB DRAIN OR BUILDING EXTERIOR FOR DISCHARGE. COORDINATE ELECTRICAL REQUIREMENTS WITH THE ELECTRICAL CONTRACTOR.
- 4 HUMIDISTAT INSTALLED 48" AFF. COORDINATE INSTALLATION WITH THE ELECTRICAL CONTRACTOR.

DEHUMIDIFIER SCHEDULE

MARK	AIR FLOW (CFM)	MOISTURE REMOVAL (PINTS/DAY)	ELECTRICAL DATA			NOTES	
			VOLTS	Hz	PHASE		
DH-1 THRU DH-4	295	63	120	60	1	7.3	1

NOTES

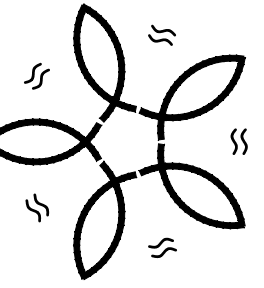
1 BASIS OF DESIGN : HONEYWELL DR120A3000 DEHUMIDIFIER. PROVIDE WITH AUXILIARY DRAIN PAN EXTENDING 3" IN ALL DIRECTIONS BEYOND FOOTPRINT OF UNIT. COORDINATE ALL ELECTRICAL REQUIREMENTS WITH ELECTRICAL CONTRACTOR. PROVIDE WITH CONDENSATE PUMP AS NECESSARY. EXTEND INSULATED CONDENSATE DRAIN PIPING TO NEAREST HUB DRAIN OR BUILDING EXTERIOR FOR DISCHARGE. PROVIDE WITH AUTOMATIC SHUT DOWN FLOAT SWITCH. PROVIDE WITH HONEYWELL "HUMIDIPRO DIGITAL CONTROL" HUMIDISTAT.



THE GENERAL SCOPE OF WORK FOR THIS PROJECT IS TO INSTALL INDEPENDENT DEHUMIDIFIERS UTILIZING THE EXISTING HVAC AIR DISTRIBUTION DUCT.

1 FIRST FLOOR HVAC PLAN
 SCALE: 1/8"=1'-0"

Smith Mechanical
 Consulting & Design
 ALABAMA CERTIFICATE OF AUTHORIZATION: CA-3777-E
 7150 CHARLANDA CT.
 MOBILE, ALABAMA 36602
 (251) 402-1384
 ROGER J. SMITH, P.E. 24744



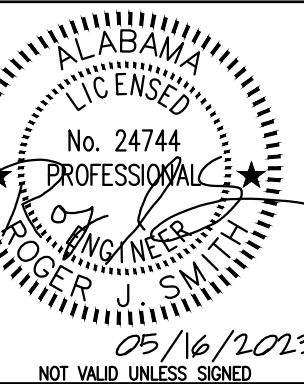
HVAC UPGRADES FOR THE ADMINISTRATION BUILDING
 MOBILE, ALABAMA 36602

PROJECT NO: 22-014

REVISIONS:

NO.	DATE	DESCRIPTION

ISSUE DATE: 05-16-23



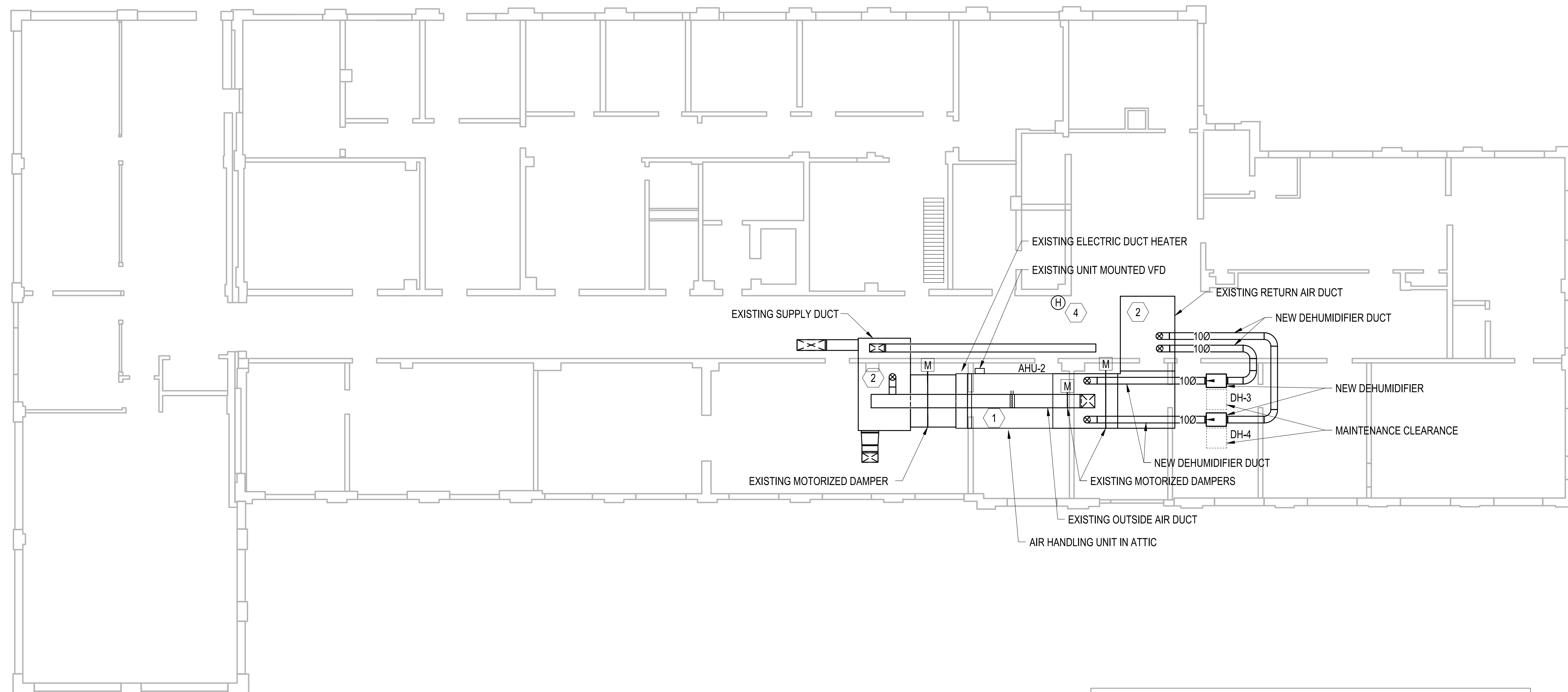
THIS DRAWING REPRESENTS DESIGNS PREPARED BY SMITH MECHANICAL CONSULTING AND DESIGN FOR SPECIFIC USE ON THIS PROJECT AND IS NOT TO BE COPIED, REPRODUCED, OR ALTERED WITHOUT THE EXPRESS WRITTEN CONSENT OF THE SMITH MECHANICAL CONSULTING AND DESIGN REPRESENTATIVE AUTHORIZED TO APPROVE THIS USE. UNAUTHORIZED USE IS SUBJECT TO LEGAL ACTION UNDER STATE AND FEDERAL LAW.

SHEET TITLE:
FIRST FLOOR HVAC PLAN

SHEET NUMBER:
M1.0

SHEET NOTES

- 1 EXISTING AIR HANDLING UNIT TO REMAIN.
- 2 EXISTING SUPPLY OR RETURN AIR DUCT.
- 3 DEHUMIDIFIER INSTALLED ADJACENT TO DUCT. SUSPEND FROM STRUCTURE ABOVE. PROVIDE WITH AUXILIARY DRAIN PAN WITH AUTOMATIC SHUT DOWN FLOAT SWITCH AND 120 VOLT CONDENSATE PUMP. EXTEND INSULATED CONDENSATE PIPING TO NEAREST HUB DRAIN OR BUILDING EXTERIOR FOR DISCHARGE. COORDINATE ELECTRICAL REQUIREMENTS WITH THE ELECTRICAL CONTRACTOR.
- 4 HUMIDISTAT INSTALLED 48" AFF. COORDINATE INSTALLATION WITH THE ELECTRICAL CONTRACTOR.

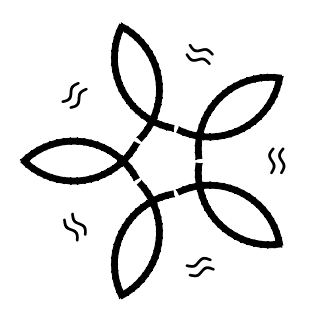


THE GENERAL SCOPE OF WORK FOR THIS PROJECT IS TO INSTALL INDEPENDENT DEHUMIDIFIERS UTILIZING THE EXISTING HVAC AIR DISTRIBUTION DUCT.



1 SECOND FLOOR HVAC PLAN
 SCALE: 1/8"=1'-0"

Smith Mechanical
 Consulting & Design
 ALABAMA CERTIFICATE OF AUTHORIZATION: CA-3777-E
 7150 CHARLANDA CT.
 MOBILE, AL 36688
 (251) 402-1364
 ROGER J. SMITH, P.E. 24744



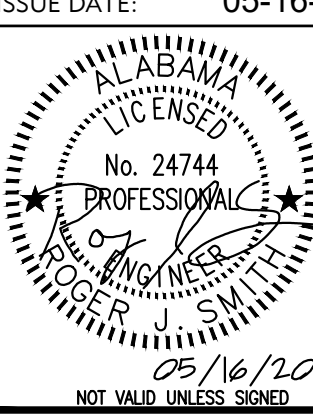
HVAC UPGRADES FOR THE ADMINISTRATION BUILDING
 MOBILE, ALABAMA 36602

PROJECT NO: 22-014

REVISIONS:

NO.	DESCRIPTION	DATE

ISSUE DATE: 05-16-23



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SHEET TITLE:
SECOND FLOOR HVAC PLAN

SHEET NUMBER:
M2.0

State of _____

County of _____

CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535, as amended by Act 2012-491)

DATE: _____

RE Contract/Grant/Incentive (describe by number or subject):

_____ by and between
_____ (Contractor/Grantee) and
_____ (State Agency, Department or Public Entity)

The undersigned hereby certifies to the State of Alabama as follows:

1. The undersigned holds the position of _____ with the Contractor/Grantee named above, and is authorized to provide representations set out in this Certificate as the official and binding act of that entity, and has knowledge of the provisions of THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535 of the Alabama Legislature, as amended by Act 2012-491) which is described herein as "the Act".
2. Using the following definitions from Section 3 of the Act, select and initial either (a) or (b), below, to describe the Contractor/Grantee's business structure.

BUSINESS ENTITY. Any person or group of persons employing one or more persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood, whether for profit or not for profit. "Business entity" shall include, but not be limited to the following:

a. Self-employed individuals, business entities filing articles of incorporation, partnerships, limited partnerships, limited liability companies, foreign corporations, foreign limited partnerships, foreign limited liability companies authorized to transact business in this state, business trusts, and any business entity that registers with the Secretary of State.

b. Any business entity that possesses a business license, permit, certificate, approval, registration, charter, or similar form of authorization issued by the state, any business entity that is exempt by law from obtaining such a business license and any business entity that is operating unlawfully without a business license.

EMPLOYER. Any person, firm, corporation, partnership, joint stock association, agent, manager, representative, foreman, or other person having control or custody of any employment, place of employment, or of any employee, including any person or entity employing any person for hire within the State of Alabama, including a public employer. This term shall not include the occupant of a household contracting with another person to perform casual domestic labor within the household.

____ (a) The Contractor/Grantee is a business entity or employer as those terms are defined in Section 3 of the Act.

____ (b) The Contractor/Grantee is not a business entity or employer as those terms are defined in Section 3 of the Act.

3. As of the date of this Certificate, Contractor/Grantee does not knowingly employ an unauthorized alien within the State of Alabama and hereafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama;
4. Contractor/Grantee is enrolled in E-Verify unless it is not eligible to enroll because of the rules of that program or other factors beyond its control.

Certified this _____ day of _____ 20 _____

Name of Contractor/Grantee/Recipient

By: _____

Its _____

The above Certification was signed in my presence by the person whose name appears above, on

this _____ day of _____ 20 _____.

WITNESS: _____

Printed Name of Witness

ALABAMA STATE PORT AUTHORITY **INSURANCE REQUIREMENTS FOR CONTRACT WORK**

INDEMNIFICATION

The Contractor shall assume all liability for and shall indemnify and save harmless the State of Alabama and the Alabama State Port Authority, doing business as Alabama State Docks (ASD), and its officers and employees from all damages and liability for injury to any person or persons, and injury to or destruction of property, including the loss of use thereof, by reason of an accident or occurrence arising from operations under the contract, whether such operations are performed by himself or by any subcontractor or by anyone directly or indirectly employed by either of them occurring on or about the premises, or the ways and means adjacent during the term of the contract, or any extension thereof, and shall also assume the liability for injury and/or damages to adjacent or neighboring property by reason of work done under the contract.

INSURANCE REQUIREMENTS

The Contractor shall not commence work under the contract until he has obtained all insurance required under the following paragraphs and until such insurance has been approved by ASD, nor shall the Contractor allow any subcontractor to commence work until all similar applicable insurance has been obtained by the subcontractor or the Contractor has provided coverage for the subcontractor. The Contractor shall provide, at his expense, insurance in accordance with the following:

General Requirements (applicable to all policies)

All policies of insurance must be written with companies acceptable to ASD. The Contractor shall furnish to ASD certificates of insurance, signed by the licensed agent, evidencing required coverages. ASD reserves the right to require certified copies of any and all policies. Each policy of insurance shall provide, either in body of the policy or by endorsement, that such policy cannot be substantially altered or cancelled without thirty (30) days' written notice to ASD and to the insured. **Except for Workers Compensation, said policies will identify Alabama State Port Authority, its officers, officials, agents, servants and employees as Primary and Non-contributory Additional Insureds in connection with work performed for, on behalf of, or on the property of ASD.**

Commercial General Liability

The Contractor shall take out and maintain during the life of the contract Commercial General Liability insurance, including Blanket Contractual and Completed Operations coverages, in an amount not less than \$2,000,000 for any one occurrence for bodily injury, including death, and property damage liability.

Business Automobile Liability

The Contractor shall take out and maintain during the life of the contract Business Automobile Liability insurance covering any auto in an amount not less than \$1,000,000 for any one occurrence for bodily injury, including death, and property damage liability.

Workers Compensation

The Contractor shall take out and maintain during the life of the contract Workers Compensation and Employers Liability insurance providing coverage under the Alabama Workers Compensation Act in an amount not less than that required by Alabama law.

Where applicable, Contractor shall take out and maintain during the life of the contract insurance providing coverage as required by Federal statute, including but not limited to U.S. Longshoremen and Harborworkers' Compensation Act (USL&H), Jones Act, and Railroad Federal Employers Liability Act (FELA).