



**Alabama State Port Authority**  
**Addendum to R&P or Specification Booklet**

**Project Name** Maintenance of Way Breakroom Renovation

**Project No.** 11076      **Task No.** 3      **Addendum No.** 1

**To:** Prospective Bidders      **Date:** 11/2/2023

The following items are clarifications to questions received. These items are hereby included in the bid documents by this addendum.

Item	Description
1.	The Pre-bid meeting minutes are attached and are hereby incorporated into the bid documents by this addendum.
2.	The Alabama State Port Authority will utilize its sales tax exemption status on this project. The Contractor will be responsible for the purchase of all materials and will be required to apply for a sales tax certificate upon contract award.

Please indicate your receipt of this addendum by adding the addendum number in the appropriate place in your Requisition & Proposal or Specification Book.

**Project Manager:**

*Matthew Thomas*

11/2/2023

Matthew Thomas, P.E.

Date



**Alabama State Port Authority**  
**Pre-Bid Meeting Minutes**

**Project Name**

Maintenance of Way Breakroom  
 Renovation

**PROJECT #** 11076

**TASK #** 3

Date	11/2/23	Time	9:00 AM
Location	Maintenance of Way	<b>Attendees are indicated on Pre-Bid Meeting Sign-in Sheet</b>	

**General Discussion**

A pre-proposal briefing was held with prospective bidders to briefly discuss the project description and to conduct a site visit of MOW Breakroom. Following are the principal points of the discussion:

1. All questions to be sent in writing by 3pm, Thursday, 11/9/23. Since only questions answered by formal written addenda will be binding, questions must be sent by this time.

**Attendees Questions:**

<i>Question 1:</i> Who should we send questions to?
Answer: Please send all questions to me at <a href="mailto:matthew.thomas@alports.com">matthew.thomas@alports.com</a> . Also, in order to ensure a timely response, please cc John Glover at <a href="mailto:jglover@cmg-a.com">jglover@cmg-a.com</a> as I will be out of office part of next week.

<i>Question 2:</i> Can we have our trades people visit the shop before the bid open?
Answer: If you feel this is necessary, please email me to schedule a time.

These minutes are based upon the observation of the writer. Please direct all additions or corrections to these minutes to the Project Manager within seven (7) business days of their receipt.

<b>Prepared by:</b>	
Matthew Thomas, P.E. Project Manager	Date 11/2/23



**Alabama Port Authority**  
**Pre-Bid Meeting Sign-In Sheet**

**Project Name** MOW Breakroom Renovation

**PROJECT #** 11076 **Task #** 3

**Date** November 2, 2023

**Time** 9:00 AM

**Location** MOW

Company Name	Attendee Name Printed	Attendee Signature	Telephone #	Email
HUGHES COMPANIES INC REG & SERVICE MGR WILLIAM COLEBY	LEONID HUGHES WILLIAM COLEBY	<i>[Signature]</i> WILLIAM COLEBY	251-422-4751 251-753-6387	lhughes@hughescompaniesinc.com wcoley@hughescompaniesinc.com
Rogers & Willard	Leah Dees	<i>[Signature]</i>	251-709-3790	ldees@rogerswillard.com
Persons Services	PATRICK SIMON	<i>[Signature]</i>	251-423-5174	psimon@persons-services.com
ERIC LAZZARI CONSTRUCTION	THOMAS SHIELDS	<i>[Signature]</i>	251-295-2161	Tshields@persons-services.com
ERIC LAZZARI CONSTRUCTION	Trey Leazer	<i>[Signature]</i>	251-232-6367	Treyleazer@ericonstruction.com
ERIC LAZZARI CONSTRUCTION	Brett Kirchoff	<i>[Signature]</i>	251-200-2365	brettkirchoff@ericonstruction.com
ERIC LAZZARI CONSTRUCTION	ZACH MORROW	<i>[Signature]</i>	251-978-2600	Zach@MWRoberts.NET
<del>PERSONS SERVICES</del>				
Persons Services	Sereny Wilbin's	<i>[Signature]</i>	251-222-9950	swiggins@persons-services.com
RHDoss Building Co	Blake Hanson	<i>[Signature]</i>	251-605-6890	blake@rhndossbuilding.com