



### **JOB INFORMATION:**

The Docks Safety Manager is a permanent, full-time position with the Alabama State Port Authority in Mobile, AL. This is technical work in formulating and administering the safety and health programs at the Alabama State Port Authority. The employee in this job is responsible for developing coordinating and promoting health, safety, and accident prevention activities in all facilities of the ASPA. The purpose of these activities is to provide a safe and healthy place for employees to work. Standards for work of this class are established in accordance with the National Safety Council, federal and state laws governing the operation of ports and railroads.

### **EXAMPLES OF WORK PERFORMED:**

- Leads in development and implementation of Safety and Health policies, procedures and guidelines.
- Manages regulatory recordkeeping and reporting with federal and state agencies.
- Maintains regulatory knowledge in applicable EPA, OSHA and DOT regulations.
- Provides safety support in promoting safety awareness and safe work practices to achieve a positive safety culture and maintain regulatory compliance with company policies, local, State and Federal requirements.
- Conducts inspections and audits, as required to ensure compliance with Company Policies and regulatory compliance, as well as mitigate any identified hazardous conditions and/or unsafe acts with employees and management.
- Completes incident investigations and develops corrective actions, and completion of required reports.
- Assists with development and review of job safety analysis, site work plans, and safety plans.
- Develops, conducts and coordinates safety related trainings, as needed.
- Reviews and communicates with employees on safety concerns and tracks actions to closure.
- Responds in timely fashion to emergency response, and other incidents and provides Safety support at these incidents.
- Plans, directs and supervises the work of subordinate personnel engaged in health and safety programs.
- Additional duties as required.

### **MINIMUM REQUIREMENTS:**

Bachelor's degree from an accredited four-year college or university in Occupational Safety & Health, Industrial Technology or Safety, Construction Safety, Industrial Hygiene, or a closely related field.

Six years of work experience as a safety professional working in an industrial environment to include training, safety program development and maintenance, and hazard identification and correction.

Active Certified Safety Professional certificate or other relevant certifications issued by the Board of Certified Safety Professionals.

Ability to qualify for a Transportation Worker Identification Credential.

Valid Alabama driver license as defined by current ASPA Vehicle Operator Policy.

Full understanding of OSHA, DOT and USCG regulations.

Strong organization and communication skills.

Ability to work effectively with employees and managers at all levels of the organization.

Experience with Microsoft Office Suite, including Word, Excel, Power Point, SharePoint and Teams.

**Interested applicants should submit a current resume to Heather Neese, [Heather.Neese@alports.com](mailto:Heather.Neese@alports.com)**