



Alabama State Port Authority
Addendum to Request for Qualifications/Request for Proposal

Project Name On-Call Engineering Services for Railroad Work & FRA Bridge Inspections

RFP No. ASPA-TS-2024-02

Addendum No. 1

Date: 5/20/2024

The below items are in response to requests for information received for the project.

Item	Description
1.	<p><u>Questions and Answers</u></p> <ol style="list-style-type: none"> 1. Q: Can ASPA provide the inspection reports as an addendum to aid in our understanding of the Port’s bridge inventory? A: Inspection reports as not being provided as part of the RFP/RFQ. 2. Q: With the Clean Ports Grant deadline also being on May 28th. Will ASPA consider providing an extension to the original submission deadline of May 28th of one (1) week to June 4th or later? A: We are not considering an extension of the submittal deadline. The deadline is May 28th. 3. Q: Upon reviewing the Structure Inventory and Details figure on page 22 of the RFP, we noticed that Structures #'s 02, 05, 10, 11, and 16 are not included. Could ASPA please provide clarification as to what these structures are or why they are not included in the inventory list? A: These structures (02, 05, 10, 11, and 16) are not part of the FRA bridge inspections. 4. Q: Please confirm whether company formatted resumes are an acceptable alternative to the Personnel Resume Form provided all the information required by the form is included. A: Company formatted resumes are acceptable if they provide information as required by Attachment 3.2.4. 5. Q: Is an overall maximum fee required for each bridge (Section 3.3 Fee Proposal)? A: No, please provide rates and an estimated number of hours for each necessary staff member to complete the inspection of each structure. Payment will be provided for the total billable hours worked on each structure/project as approved by the ASPA project manager. 6. Q: Are the recent inspection reports available for review during the RFQ process? A: Inspection reports as not being provided as part of the RFP/RFQ. 7. Q: Can the Alabama PE license for the proposed RR Bridge Engineer be pending, as long as it is obtained before NTP? A: The bridge engineer’s Alabama license would need to be active and recognized by the Alabama Board for Engineers and Land Surveyors before NTP. 8. Q: Do all key staff need to reside in AL? Would utilizing national experts be acceptable? A: No, it is not necessary for all staff to reside in Alabama. 9. Q: As per the examples provided on pages 34 & 35, can multiple persons be proposed for the RR Bridge Engineer, Inspector and Supervisor positions to provide better coverage and flexibility? A: Yes, this is acceptable.



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10. Q: Since the qualifications for RR Bridge Inspector and Supervisor on page 33 are subjective, should we use the table on page 35 as a guide to level of education, certification and experience expected? Or is there a minimum level for each? A: [The RR Bridge Engineer is responsible for determining qualifications. ASPA reserves the right to review qualifications of those selected as deemed necessary.](#)
11. Q: 3.3 Fee Proposal - Due to unknowns and also not knowing the condition of each structure, there will likely be significant variation in the assumptions and costs for inspection, but especially true for load rating, analysis, engineering studies, damage inspections, special inspections, non-destructive testing, design, drawings, specifications, cost estimating and construction support services. Thus, would expect large differences in the overall maximum ceiling amounts. How will this be addressed in the selection process? A: [The selection process will be based on qualifications only.](#)
12. Q: Should we use current pay rates and expenses and provide an annual escalation factor or escalate them to a mid-point of the contract? A: [Pay rates will be set on an annual basis which begins October 1, 2024 and extends through October 1, 2025. Before entering a second-year renewal pay rate increases may be negotiated.](#)
13. Q: Will this be a billable rate or Cost-Plus contract? And if Cost-Plus, then estimate our average Overhead rate and multiplier over the contract period? A: [This will be for professional services provided at a billable rate \(USD/Hour\).](#)
14. Would environmental permitting services be included with engineering studies or preparation of drawings/specifications for maintenance or construction engineering work? A: [Yes, if deemed appropriate and the consultant has the required qualifications. These services may be provided by a subconsultant.](#)
15. Q: If included, will environmental permitting require compliance with FRA requirements for federally funded repairs or construction? [Yes](#)
16. Q: Would geotechnical services be required to be provided as a part of maintenance work or engineering studies? A: [Yes, if deemed appropriate and the consultant has the required qualifications. These services may be provided by a subconsultant.](#)
17. Q: Would hydraulic engineering services be required to be provided as a part of maintenance work or engineering studies? A: [Yes, if deemed appropriate and the consultant has the required qualifications. These services may be provided by a subconsultant.](#)
18. Q: Does preparation of equipment procurement (specifications) include only construction/maintenance related equipment, or would that also include on-track equipment and/or rail facilities equipment? A: [Any type of equipment.](#)
19. Q: Could ASPA please clarify that we will only need to provide rates and other costs as opposed to an estimated fee per project, considering we do not have access to the existing bridge inspection reports? A: [Please provide rates and an estimated number of hours for each necessary staff member to complete the](#)



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	inspection of each structure. Payment will be provided for the total billable hours worked on each structure/project as approved by the ASPA project manager.
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Please indicate your receipt of this addendum by adding the addendum number in the appropriate place in your Requisition & Proposal or Specification Book.

Project Manager:

W. Jackson
Wesley Jackson, E.I.
Facilities Engineer

5/20/24
Date