
Alabama State Port Authority Job Description

Job Title: **Senior Maintenance Manager, Steel Terminal**
Job Code: **2501804**

Job Class: **Corp**
FLSA Status: **Exempt**

Job Summary

Reporting to the Terminal Manager, this role is responsible for coordinating the overall maintenance and reliability of gantry cranes, rolling stock, and barge haul system to ensure they're safe, efficient, and operational. The Senior Maintenance Manager is also responsible for all procurements and assignments that are related to operational needs, maintenance tasks, and the repair of mobile equipment at the steel terminal.

Essential Functions

(Duties may not include all duties listed below, nor do the examples cover all the duties which may be performed.)

1. Develops, schedules, & oversees preventative maintenance programs for the terminal.
2. Ensure that maintenance supplies and equipment are adequately stocked and maintained.
3. Track maintenance activities and ensure proper documentation of work performed, including inspections and repairs.
4. Manages the maintenance budget, including forecasting costs and monitoring expenditures.
5. Determines requirements for maintenance rolling stock equipment, and automobiles to be purchased; writes technical specifications; examines bids; inspects new equipment and ensures proper transfer and title documents are recorded before putting into service; recommends disposal of automobiles and equipment.
6. Updates terminal leadership of changes in various facets of equipment operations.
7. Reviews damage reports of equipment; recommends and executes corrective actions.
8. Conduct regular safety inspections and audits to identify hazards and ensure compliance with state and federal regulations.
9. Prepare and present reports on maintenance activities, performance metrics, and compliance to leadership.
10. Prepares equipment and maintenance budgets; reviews budget, and cost reports and takes independent corrective action as required; adjusts rental rates and indirect cost rates.

11. Supervises shop and stores operations, procurement and distribution of petroleum products and equipment parts; maintains physical inventory of equipment and supplies.
12. Develops, reviews, and assures procedures in the maintenance and repair of rolling stock equipment and automobiles and instructs personnel of needed changes.
13. Supervises garage operations for the maintenance and repair of diesel , gasoline, and compressed fuel powered rolling stock.
14. Procures parts and equipment from outside manufacturers and shops.
15. Performs other duties as assigned.

Supervisory Responsibility

Incumbents in this job supervise skilled and unskilled workers. They are responsible for training, developing, assisting, and assigning tasks to these employees. They will also approve timesheets and perform performance reviews.

Minimum Required Education and Experience

	Minimum	Focus Areas
Education	Four-year college degree	In technical discipline (Industrial, Electrical, Mechanical, Civil)
Experience	6 years	Experience in managing engineering/maintenance projects, including supervision of employees and contracts.

Substitutions allowed for Education: Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience: Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge:

Experience with Gantry Crane M&R required.

Proficient in Microsoft Office software in a PC environment.

Proficient in (CMMS), computerized maintenance management systems used as a tool to aid in reducing equipment unexpected downtime.



Have intimate knowledge and familiarity with gear driven systems as well as the related electrical & control systems preferably Transformers, PLCs, VFDs, Soft Starters.

Good understanding of the ANSI B30.2 safety standards that directly involve gantry cranes.

Working knowledge and understanding of OSHA Maritime Standards that deals specifically with marine terminals.

Certification or Licensure Requirements

Valid driver's license.

Must obtain TWIC authorization card.

Physical Requirements/ADA

Physical ability to work above ground level, climb stairs and ladders, and lift up to 100 pounds.